

# June

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2 7:00 pm City Council	3	4	5	6	7
8	9 6:30 pm Electric Comm.- cancelled 6:30 pm BOPA cancelled 7:00 pm Water & Sewer Comm.cancelled 7:30 Muni Prop cancelled	10 12:00pm Preservation Commission Board of Zoning Comm – cancelled Planning Comm - cancelled	11	12	13	14
15	16 6:00 pm Tree Comm- canceled 6:00 pm Parks & Rec - canceled 7:00 pm City Council	17 8:15am Records Commission	18	19 <b>JUNETEENTH OFFICE WILL BE CLOSED</b>	20	21
22	23 5:30 pm Finance & Budget Comm. 6:00 pm Safety & Human Resources Comm	24 4:30 pm Civil Service - cancelled	25 6:30 pm Parks & Rec Board - cancelled	26	27	28
29	30					

**City of Napoleon, Ohio  
Finance and Budget Committee  
Special Meeting Agenda  
Monday, June 23, 2025, at 5:30 PM**

**Location: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio**

- 1) Approval of Minutes: March 24, 2025 (in the absence of any objections or corrections, the minutes shall stand approved).
- 2) Second Quarter Budget Adjustments and 2026 Tax Budget
- 3) Any Other Matters to Come Before the Committee
- 4) Adjournment

  
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Ann Harper, Clerk

**City of Napoleon, Ohio**  
**Finance and Budget Committee**  
**Special Meeting Minutes**  
**Monday, March 24, 2025, at 5:30 pm**

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**Present**

Council Members	Tom Weaver-Chair, Joe Bialorucki, Ken Haase, Jordan McBride
City Manager	Andy Small
Finance Director	Kevin Garringer
Clerk of Council	Mikayla Ramirez
City Staff	Tony Cotter, Chief David Bowen
Others	Media-News

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**Call to Order**

Chairman Tom Weaver called the Finance and Budget Committee meeting to order at 5:30 pm.

**Approval of Minutes**

In the absence of any objections or corrections, the minutes from the January 13, 2025, meeting are approved as presented.

**2025 First Quarter Budget Adjustments**

Garringer said, supplementals are increases to the budget. The transfer of appropriations is when we take money from one line item and go to the next. Not a lot happened in the first quarter. The first one is, we changed cable reimbursement from council to the mayor. The former mayor never had reimbursement, but the current mayor does. The next one is court appointed attorney fees that got moved to bailiff items. Undefined contingencies, so the first one is the installation of hollow drone fire equipment for the IT room. Small said, that came to light during an audit. Garringer said, and the second one was for the municipal court an exhaust fan that went out. Another one is other equipment to small tools that is just \$79 we should have paid out of small tools for the police. Machinery equipment from 1500 to the 1400 was for the law department because they got new equipment. The final one is the undefined contingency this is the 510 fund they had a hvac control room, so they had a specialist come fix it. The next one is transfer of funds and this is a unique one that we had. The transfer of money from the general fund back to the 227 cemetery trust fund. When we looked at the ordinance the only money that should come out of that fund is interest. We take interest out every month and it goes into the and the general fund. Cemeteries is a general fund obligation. So, what we did to correct this moving forward is we don't spend any money out of the 227 fund anymore. When we back the last 3 years to audit, we found that \$32,933 was spent or revenue wasn't appropriate appropriately to that fund, so we are making that money back up. We are only going back 3 years. The last are increases to the budget and the first 3 are during the budgeting process the judges line items were cut and she asked that they put them back, so we are. Small said, that was my mistake. Garringer said, the 7200 there wasn't enough budgeted and 1900 is general government. The 2495 fund is the police, we typically don't pay unemployment compensation unless we have somebody. We can fight that, but we don't typically win those. The 4100 fund, this is money that the city issues out to the CCHC, we didn't know they would get the grant money but they did then we spend it out. Hospitalization of \$21,000 during budgeting time we didn't anticipate an employee to have health insurance and then they did. The 337,933 we initially only had a \$5,000 increase for operating materials at the cemetery but that \$32,933 that we're transferring is coming out of that line item. Then, there is a \$500 increase for vehicle parts and supplies for the cemetery. At the 210 fund, EMS transfer fund, the \$1500 for miscellaneous refunds, there was just nothing budgeted. The 220, \$71,000 is the additional amount for the pickle ball courts that we did not expect. Bialorucki said, did we decide where the pickle ball courts will be. Small said, not really. Cotter said, the most logical spot would be north of the basketball courts due to bathrooms and parking. Haase

said, it won't interfere with disc golf. Cotter said, no. Garringer said, the 425 we got a grant from the state to pay for the water tower painting. It got dropped in final budget somehow so it was at 0 so we had to increase that. The NOCAC caring fund, we found that since 2020 we have a program where some people pay extra under utilities and some round up then we issue that money to NOCAC but we have not paid them. Once we found the error and it is around \$11,000 so we can correct that. The final one is the water plant improvement renovation we have bonds that we pay back and there is a \$201 fee we have to pay every year.

Motion: Weaver                      Second: Haase  
Motion to approve the 2025 budget adjustments

Roll call on vote on the above motion:  
Yea- Weaver, Bialorucki, Haase, McBride  
Nay-  
Yeas- 4, Nays- 0. Motion passed.

### **Adjournment**

Motion: Bialorucki                      Second: McBride  
to adjourn the Finance and Budget Committee meeting at 5:44 pm

Roll call on vote on the above motion:  
Yea- Weaver, Bialorucki, Haase, McBride  
Nay-  
Yeas- 4, Nays- 0. Motion passed.

### **Approved**

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Tom Weaver-Chair

**FISCAL YEAR ENDING 2025- TRANSFER OF APPROPRIATION (No. 2)****Ordinance Number:** 0XX-25

	<u>Amount Requested</u>	<u>Amount Received</u>
<b>FROM :</b> 100.1300.54300 Supplies-Vehicle Parts/Supply	(900.00)	
<b>TO :</b> 100.1300.53114 Utilities/Telephone		900.00
<i>Reason: Phone for City Manager</i>		
<b>FROM :</b> 100.1370.53810 Legal Advertising	(500.00)	
<b>TO :</b> 100.1370.54100 Supplies Office-HR		500.00
<i>Reason: New Desk for HR</i>		
<b>FROM :</b> 100.1500.51100 Salary Non Bargaining	(63,455.60)	
100.1500.51101 Salary Non Bargaining-OT	(1,000.00)	
100.1500.51500 PERS	(8,900.00)	
100.1500.51600 Worker's Comp	(1,275.00)	
100.1500.51700 Medicare	(921.00)	
100.1500.51710 Hospitalization Insurance	(10,653.00)	
100.1500.51750 Life Insurance	(70.00)	
<b>TO :</b> 100.1520.51100 Salary Non Bargaining		63,455.60
100.1520.51101 Salary Non Bargaining-OT		1,000.00
100.1520.51500 PERS		8,900.00
100.1520.51600 Worker's Comp		1,275.00
100.1520.51700 Medicare		921.00
100.1520.51710 Hospitalization Insurance		10,653.00
100.1520.51750 Life Insurance		70.00
<i>Reason: Budget Correction to move employee to the proper department</i>		
<b>FROM :</b> 100.1900.56900 Undefined Contingencies	(1,000.00)	
<b>TO :</b> 100.1500.57000 Machinery & Equipment		1,000.00
<i>Reason: Replace the printer in Payroll.</i>		
<b>FROM :</b> 100.1900.56900 Undefined Contingencies	(2,000.00)	
<b>TO :</b> 100.1900.53610 Cnt. Maint.-Buildings & Structures		2,000.00
<i>Reason: Various repairs to the Admin Building</i>		
<b>FROM :</b> 220.4300.52000 Travel & Training	(650.00)	
220.4300.53114 Telephone	(750.00)	
220.4300.53300 Professional Services	(500.00)	
<b>TO :</b> 220.4300.54200 Materials and Supplies		1,900.00
<i>Reason: Additional Funds Needed</i>		
<b>FROM :</b> 510.6200.56900 Undefined Contingencies	(5,900.00)	
<b>TO :</b> 510.6200.53300 Serv. Fees-Professional		5,900.00
<i>Reason: Cover rebuild of the Wauseon Pump</i>		
<b>FROM :</b> 510.6200.56900 Undefined Contingencies	(8,724.40)	
<b>TO :</b> 510.6200.53520 Cnt. Maint.-Equipment		8,724.40
<i>Reason: Cover repair of Chemical Feed Room heat system program</i>		
<b>FROM :</b> 510.6200.56900 Undefined Contingencies	(12,000.00)	
<b>TO :</b> 510.6200.57200 Buildings and Improvement		12,000.00
<i>Reason: Cover price of ro membrane replacement and install</i>		
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<b>Total Transfer of Appropriation</b>	(119,199.00)	119,199.00

**FISCAL YEAR ENDING 2025- TRANSFER OF APPROPRIATION (No. 2)****Ordinance Number:** 0XX-25**Amount  
Requested****Amount  
Received**

2025 TRANSFER OF FUNDS - No. 3

Ordinance 0xx-25

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT</b>
521.9900.59580	435.0000.49900	<b>\$1,500,000.00</b>
Transfer to 521 E. Washington St. Improvement Fund		
<i>Purpose: To place the E. Washington St. Project in its own fund</i>		

<b>FROM:</b>	<b>TO:</b>	<b>AMOUNT</b>
511.9900.59580	515.0000.49900	<b>\$400,000.00</b>
Transfer to 515 E. Washington St. Improvement Fund		
<i>Purpose: To place the Maumee River Waterline Project in its own fund</i>		





## 2025 APPROPRIATION BUDGET - SUPPLEMENTAL #2


ORDINANCE No. 0xx-25

<u>Supplemental #2</u>	<u>PERSONAL SERVICES</u>	<u>OTHER</u>	<u>TOTAL</u>	<u>2025 FUND TOTAL</u>
<b>Fund 100 General</b>				
100.1370.56000 Misc. Operating Cost-HR		\$2,595.50		
100.2100.51900 Unemployment Compensation	\$1,497.00			
100.2100.56000 Misc. Operating Cost		\$2,500.00		
100.2103.51301 Salary-Patrol Officers-OT-Police/K-9	\$1,000.00			
100.4700.53113 Utilities-Water and Sewer		\$500.00		
Reason: HR cost are for new PD hires. Police is for donations for summer programs.				
			<b><u>\$8,092.50</u></b>	<b><u>\$8,092.50</u></b>
<b>Fund 210 EMS Transport Service</b>				
210.2200.53510 Cnt. Maint.-Vehicles		\$8,499.16		
Reason: Repairs to Ambulance 802				
			<b><u>\$8,499.16</u></b>	<b><u>\$8,499.16</u></b>
<b>Fund 220 Recreation</b>				
220.4200.54211 Supplies-Golf-Retail		\$1,600.00		
220.4400.57000 Machinery and Equipment		\$6,000.00		
Reason: Additional funding for Golf apparel and Glenwood Bball concession stand				
			<b><u>\$7,600.00</u></b>	<b><u>\$7,600.00</u></b>
<b>Fund 435 E. Washingotn Street Improvement</b>				
435.5100.57500 Street Improvements		\$1,800,000.00		
435.5100.57700 Water Improvements		\$500,000.00		
435.5100.57800 Sanitary Sewer Improvements		\$1,300,000.00		
435.5100.57900 Storm Sewer Improvements		\$350,000.00		
Reason: Moved the budgeted project to it's own fund				
			<b><u>\$3,950,000.00</u></b>	<b><u>\$3,950,000.00</u></b>
<b>Fund 500 Electric Utility Revenue</b>				
500.6110.51201 Salary-AFSCME-OT	\$15,000.00			
Reason: Increased mutual aid cost (we are reimbursed)				
			<b><u>\$15,000.00</u></b>	<b><u>\$15,000.00</u></b>
<b>Fund 511 Water Depreciation Reserve</b>				
511.6210.57700 Water Improvements		-\$400,000.00		
Reason: Moved the budgeted project to it's own fund				
			<b><u>-\$400,000.00</u></b>	<b><u>-\$400,000.00</u></b>
<b>Fund 513 Water OWDA Bond Retirement</b>				
513.8600.53410 County Auditor-Fees		\$100.00		
Reason: Nothing budgeted at the beginning of the year				
			<b><u>\$100.00</u></b>	<b><u>\$100.00</u></b>
<b>Fund 515 Water Depreciation Reserve</b>				
515.6210.57700 Water Improvements		\$400,000.00		
Reason: Moved the budgeted project to it's own fund				
			<b><u>\$400,000.00</u></b>	<b><u>\$400,000.00</u></b>
<b>Fund 521 Sewer Utility Replacment and Improvement</b>				
521.6310.57500 Street Improvements		-\$2,100,000.00		
521.6310.57700 Water Improvements		-\$500,000.00		
521.6310.57800 Sanitary Sewer Improvements		-\$1,000,000.00		
521.6310.57900 Storm Sewer Improvements		-\$350,000.00		
Reason: Moved the budgeted project to it's own fund				
			<b><u>-\$3,950,000.00</u></b>	<b><u>-\$3,950,000.00</u></b>
<b>Fund 523 OWDA SA Debt Retirement</b>				
523.8600.53410 County Auditor-Fees		\$775.00		
Reason: Nothing budgeted at the beginning of the year				
			<b><u>\$775.00</u></b>	<b><u>\$775.00</u></b>
<b>Fund 560 Sanitation (Refuse) Revenue</b>				
560.6400.53510 Cnt. Maint.-Vehicles		\$2,520.00		
560.6400.54300 Supplies-Vehicle Parts/Supply		\$3,479.00		
Reason: Emergency repairs to refuse truck #39				
			<b><u>\$5,999.00</u></b>	<b><u>\$5,999.00</u></b>
<b>TOTAL FUNDS</b>	<b><u>\$17,497.00</u></b>	<b><u>\$28,568.66</u></b>	<b><u>\$46,065.66</u></b>	<b><u>\$46,065.66</u></b>

**City of Napoleon, Ohio  
Safety and Human Resources Committee  
Special Meeting Agenda  
Monday, June 23, 2025, at 6:00 PM**

**Location: Council Chambers, 255 West Riverview Avenue, Napoleon, Ohio**

- 1) Approval of Minutes: May 27, 2025 (in the absence of any objections or corrections, the minutes shall stand approved).
- 2) E-Bike and Golf Cart Issues in Park Areas
- 3) Any Other Matters to Come Before the Committee
- 4) Adjournment

  
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Ann Harper, Clerk

**City of Napoleon, Ohio**  
**Safety & Human Resources Committee**  
**With**  
**Freedom, Napoleon & Harrison Townships**  
**Henry County South Joint Ambulance District**  
**And the Village of Florida**  
**Special Joint Meeting Minutes**  
**Tuesday, May 27, 2025, at 7:00 pm**

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**Present**

Council Members	Jordan McBride-Chair, Robert Weitzel, Brittany Schwab
City Manager	Lori Siclair
Clerk of Council	Marrisa Flogaus
City Staff	David Bowen
Others	Brad Kinder- Harrison Township, Kevin Sonnenberg- Napoleon Township
Absent	

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**Call to Order**

Jordan McBride called the Safety and Human Resources Committee meeting to order at 7:00 pm.

**Approval of Minutes**

In the absence of any objections or corrections, the minutes from the April 28, 2025, meeting were approved as presented.

**Review of EMS Costs and Revenues**

Bowen stated in your packets you have the breakdown that I give quarterly. I ran it a little bit different this time because I wanted to see when our busiest times were. The first page is pretty standard as it's just our call volume. The second page is broken down by days and hours. It shows that Thursdays are our busiest days and day time is our busiest time. That goes back to why we have the staffing that we do during the day because that's the peak time for calls. The next page breaks down shifts. It shows that each shift is pretty even across the board. The following page breaks down. I have some questions on this one because I don't ever remember us going to Archbold since they had their ambulance accident last year. I looked into it a little more and there are some faults that we have to work on where people are miscoding. The person who put Archbold twice works for Archbold, so it's probably second nature. We found some discrepancies, so I ran an audit. Unfortunately, the changes are not live they have to go through a 24 hour period. These numbers are off a little bit. I went through the audit and found about 20 runs that were miscoded the wrong district. We'll go through and fix those and present the numbers next time. The final page is the type of calls. It only shows that we have 12 fire calls. Those are just calls that have actually fire involved, whether it's a vehicle fire, brush fire or house fire. That doesn't necessarily mean that's the only time the engines going out the door. That doesn't include accidents because those are considered EMS calls. That number looks look, but it's just the fire involvement. Any questions. McBride stated I like that breakdown. It's neat to see the time of day. Bowen stated I don't know why Thursdays are the busiest. McBride replied I wouldn't have guessed the day time.

**Any other Matters to Come Before the Committee**

Bowen stated I would like to update the Committee for the changes we made to the purchase of a fire truck. With the recommendation from Council to add the additional \$100,000 out of the 242 account. I went back and refigured everything because that is an 80/20 split between the townships and the City. It was no different than the 250,000 that was originally in there. I plugged that in and it recalculated everything. Originally, last Monday night when we talked it was decided that we'll add an additional \$100,000 and it'll take our price from \$650,000 to \$550,000. That's not 100% true because a portion of that money is the townships. This is the new reflection that the townships have signed on. That's what Garringer is doing his bonding off of. These are the true numbers. It does still save the City money and the township money. I

thought it was pretty impressive that we were able to get all three of our contracted entities under six figures. Now, the total cost for the City is \$575,000 and takes the total due to \$759,000 including what the townships put down. That paperwork has been signed by the townships, signed by the City and placed on the prosecutor's desk as of today. Hopefully we'll have that by Monday, but at least it's in the right hands. I wanted the Committee informed before Council on Monday night. McBride asked if you feel like the finish line is in sight. Bowen replied the guys asked me if I could breathe after we left Monday night and I told them I'll breathe when the purchase agreement is signed. Then I'll exhale when the truck actually gets here. We're still a long ways from it and it's been a long road. I appreciate everybody to include the townships, City and our staff. Are there any questions on the truck on the truck. Siclair, I apologize for doing this while you were out but I thought about it Monday night after Council adjourned. I hit Harmon up and he said we should probably do that. I talked to Lulfs a little bit about it and Garringer needed numbers for the bonding company, so that's what we went with. I don't want you to think we were trying to pull a shade. Siclair replied I appreciate that it was caught ahead of time. Bowen stated I think if we didn't catch it the people behind us would have.

A while back we brought up the fire based billing. I reached out to Rachel Moll at Frost Insurance because they have a bunch of underwriters. I have gotten a little bit of information back, but not enough to stand up here and plead a case for fire based billing. If it's okay with the Committee I would still like to investigate the billing of non-contracted/non-resident for motor vehicle accidents. I agree that the hard billing isn't right. I don't think we should bill the people already paying into the fire department. The other morning we had an accident at Rd. T at Rd. 13 and both people were out of our jurisdiction/contracted area. We devoted a lot of time, two ambulances, a fire engine, and extraction equipment. Those are all things that our citizens pay for. It's never going to make us generate money in the positive, but at least it offsets some cost. In talking with the townships they would be on board with that as well and they can speak if they would like. I think it's time to try to do something that generates a little bit of money into the fire department, so that we can offset some of these costs. Kinder stated we had a fire in Harrison Township and the people's insurance company contacted us to see what kind of billing we had. We advised them that they're tax payers and the billing is covered. Insurance companies are calling to see if there's extra billing now, which I found shocking. We have all these truck stops now. We're paying for really good service and we could be billing others for to help cut our costs. I think it would be a very good benefit. Bowen stated I looked into the email that RaAnn sent me. What the law director and I took from it is that was for any expensive for the cleanup process. For example, if Nagel's would have sent the township or fire department a bill for tearing the building down. There is a section in the ORC that states there is a percentage of the insurance money can be held if there are cost for cleanup, board up or securing the property. It was worded very funny. Originally I took it as a bill to the fire department, but it's for those specific services. That one's a little bit different, but you're exactly right about the truck stops. McBride stated I think it's hugely beneficial to continue that information seeking. I know we're not in any position to make any decisions, but I think the more information the better. Bowen stated every time I look there are more and more departments starting to try and recoup some of their costs. If nothing else even man power. We've sent two over in the last week for hazmat recovery. One of them was \$1,250 and the other one was \$450. It's at least recouping something for man hours and the equipment. We don't always see that money right away because it goes back into the general fund. Sonnenberg stated I have a general question. Each of the townships that are involved have levies to help pay for fire protections and our people have always been generous when approving those. How does the City pay for the fire department because the City doesn't have a levy. Weitzel replied it's all from income tax. Your township probably doesn't have an income tax. That's the difference. The City does income tax and the township don't typically have an income tax. Sonnenberg stated people are starting to get tired of this tax and that tax. It's putting a strain on all the townships when it comes to fire protection. We understand it, but we're just trying to justify it to our constituents. They don't see the levy and don't know that the money comes from an income tax. Down the road if it's possible let's put an explanation some place as to how the City is paying their portion for fire protection. Weitzel stated that we publically post the budget and we have budget hearings. No one seems to ever come. Look at tonight. Bowen stated we talked about a levy at budget time as part of my proposal of the 242 fund. I like to plant seed and let them grow. Somethings going to have to happen eventually. The way that the market continues to go with

professional services equipment something will have to happen. I'm working on different plans that I'll present. The hard part is that I'll have to have a whole group of people buy into it. Sonnenberg stated I understand that. The truck you want to replace is going on 30 years old. Bowen replied next year it'll be 30 years old. Sonnenberg asked what's next. Bowen replied the ladder truck would be next as its 25 years old. I'm going to try pushing that off for a little bit because this process took a little longer than anticipated. My original plan was 2028, but that was purchasing an engine in 2024. Sonnenberg stated it's our understanding that if the City drags their feet there is possibly a 3% increase. Bowen stated the 3% increase is possible, however, our representative said they haven't received a 30 day notice from Sutphen for the increase. A purchase like this is going to go three reads, which takes us to the end of June. Originally we were told of a price increase at the end of May. I'm comfortable with not pushing suspension because we haven't gotten that 30 day notice. If we were to get that 30 day notice today we could get two council meetings in and maybe suspend it on the 2<sup>nd</sup> read. That's a decision that Council has to make and I will give them that information on Monday night. Sonnenberg stated the reason I brought that up is because I think all the township are in agreement that we're willing to put our share in, but if that 3% would kick in the City's going to eat it. Bowen stated that would be a question for the City Manager and Law Director. The paperwork that the townships have signed is off of these numbers. If that were to go up where would the difference come from. They signed for that price. McBride stated I think Council is aligned with trying to get this through, so that we don't see the 3%. I don't think we're going to be dragging our feet and if we do need to suspend I don't see a reason why we wouldn't. Bowen stated I think the 30 day notice really helps. It allows us to get at least 2 reads in. McBride stated that was part of the reason why we took it to Council and didn't wait. At that point they were talking about a 3-5% increase. We definitely don't want to pay the 3% either.

### **Adjournment**

Motion: Weitzel                      Second: Schwab  
to adjourn the Safety and Human Resources Committee meeting at 7:18pm

Roll call on vote on the above motion:

Yea- Weitzel, McBride, Schwab

Nay-

Yeas- 3, Nays- 0. Motion passed.

### **Approved**

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Jordan McBride-Chair



# *City of Napoleon, Ohio*

## *Parks and Recreation Department*

*255 West Riverview Avenue, P.O. Box 151*

*Napoleon, OH 43545*

*Telephone: (419) 592-4010 Fax: (419) 592-8955*

*www.napoleonohio.com*

## *Memorandum*

**To:** *Lori Siclair, City Manager*  
**From:** *Tony Cotter, Parks and Recreation Director*  
**Date:** *June 18, 2025*  
**Subject:** *E-Bike/Golf Cart Issues in Parks Areas*

Since the beginning of the Spring, I have received several concerns and complaints about the number of e-bikes and golf carts that are riding on the sidewalk and pedestrian areas in certain parks. The biggest concern is the areas near the Glenwood Park baseball/softball field. Several near miss accidents have been reported as e-bikes are often traveling in this area where there is high pedestrian traffic. In addition, the amount of golf cart traffic has also increased and often travel on sidewalks.

To address these concerns, I am recommending we review our current ordinance that govern e-bikes and establish new rules that would restrict the use of e-bikes in designated park areas. Currently, golf carts are not permitted to travel on sidewalks so this would just be a matter of enforcement. We can further discuss this issue at the upcoming Safety and Human Resources Committee meeting.

If you have any questions or need additional information, please let me know.



# *City of Napoleon, Ohio*

*255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545  
Telephone: (419) 592-4010 Fax: (419) 599-8393  
www.napoleonohio.com*

## *Memorandum*

**To:** Civil Service Commission  
**cc:** Mayor and City Council, City Manager,  
City Finance Director, Law Director,  
Department Supervisors, News Media  
**From:** Ann Harper, Clerk  
**Date:** June 20, 2025  
**Subject:** Civil Service Commission -Canceled

The regularly scheduled meeting of the Civil Service Commission for Tuesday, June 24, 2025, at 4:30 pm has been **CANCELED** due to lack of agenda items.



# *City of Napoleon, Ohio*

*255 West Riverview Avenue, P.O. Box 151  
Napoleon, OH 43545  
Telephone: (419) 592-4010 Fax: (419) 599-8393  
www.napoleonohio.com*

## *Memorandum*

**To:** Parks and Recreation Board  
**cc:** Mayor and City Council, City Manager,  
City Finance Director, Law Director,  
Department Supervisors, News Media  
**From:** Ann Harper, Clerk  
**Date:** June 20, 2025  
**Subject:** Parks and Recreation Board-Canceled

The regularly scheduled meeting of the Parks and Recreation Board for Wednesday, June 25, 2025, at 6:30 pm has been **CANCELED** due to lack of agenda items.



